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TECHNICAL COORDINATING COMMITTEE

WEDNESDAY, SEPTEMBER 1ST, 10:00 O’CLOCK AM, 2nd FLOOR CITY COUNCIL MEETING ROOM, MUNICIPAL BUILDING, 190 CHURCH STREET NE, CLEVELAND, TN

MINUTES

1. Call to order by Chairman/Roll call of members

Present: Tommy Myers, Chairman of the TCC/Director of Public Works Dept.; Brian Beck, City Engineer/TCC Vice-Chairman; Sandra Knight, County Engineer; Megan Wilson, Traffic Engineer; Mike Keith, Finance Director; Greg Thomas, MPO Coordinator/Community Development Director; Ray Evans, Executive Director of SETHRA; Janice Casteel, City Manager; Corey Divel, County Planner; Chuck Hammonds, Assistant Director Southeast Tennessee Development District, Deborah Fleming, TDOT Planning Division; Darla Jenkins, proxy for Lindsay Smart, Cleveland MPO

Chairman Tommy Myers called the meeting to order at 10:20am.

2. Approval of the August 4th, 2010 meeting minutes

Tommy Myers introduced the item, “First on the agenda we will need the approval of the August 4th meeting minutes.” Sandra Knight made the motion to approve the meeting minutes as presented. Corey Divel seconded the motion. Tommy Myers called for a vote, “All those in favor of approving these minutes signify by saying “I””. The TCC unanimously voted to approve the meeting minutes.

3. New Business

a. FY08-FY11 Transportation Improvement Program amendment #2010-15

Tommy Myers introduced the agenda item, “under new business is the amendment for the ARRA funding for the greenway restroom and Brian is going to discuss it.”

Brian Beck said, “The original cost estimate in the TIP was set up for \$40,000 and we have to do an amendment for the new cost estimate of \$92,950 for the cost overrun for the CEI portion of the project.”

Tommy Myers said, “This amendment was released for public review and comment on 8/11 and as of today, there were no public comments. The TCC can recommend the approval of the amendment to the Executive Board, so I need a motion.” Mike Keith made the motion to recommend the amendment to the Executive Board. Chuck Hammonds seconded the motion. Tommy Myers asked if there was any other discussion on the amendment. Tommy Myers called for a vote, “All those in favor of

recommending this amendment, signify by saying "I". The TCC unanimously voted to recommend the adoption of the amendment to the Executive Board.

b. FY08-FY11 Transportation Improvement Program amendment #2010-16

Tommy Myers introduced the agenda item, "next is the amendment #2010-16 to the FY2008-FY2011 TIP found on page 8-18 in your packet and it amends the ARRA funding for the resurfacing of Freewill Road and Brian is going to discuss it."

Brian Beck said, "The proposed changes are amending the bucket to move U-STP funds from the bucket to TIP project #2009-02 for the project cost overruns."

Tommy Myers said, "This amendment was also released for public review and comment on 8/11 and as of today, there were no public comments received. So, just like the other amendment, the TCC can recommend the approval of the amendment to the Executive Board." Corey Divel made the motion to recommend the amendment to the Executive Board. Sandra Knight seconded the motion. Tommy Myers said, "I have a motion and a second, is there any other discussion?" No response was made. Tommy Myers called for a vote, "All those in favor of recommending this amendment, signify by saying "I". The TCC unanimously voted to recommend the adoption of the amendment to the Executive Board.

Greg Thomas said, "At the back of the packet is the resolution for adopting the amendments that will be reviewed and probably approved by the Executive Board. In the resolution are also the corresponding administrative adjustments. Both the adjustments and the amendments are for funding for the ARRA projects."

4. Old Business

a. Review Transportation Project Advancement Report

Tommy Myers introduced the agenda item, "Under the old business is the review of the Transportation Project Advancement Report. The Report has been updated to reflect project progress over the summer. This is Report is information for the TCC and has been included in your packet as a discussion item. Does anyone have any questions or want to discuss this in anyway?"

Greg Thomas said, "We are in the middle of the LIC south project and we have been approved for the design phase of the project and just this last week we received the contract for the LIC north project."

Tommy Myers said, "Is there any other discussion on this item?" There was none.

5. Update on 2035 Long Range Transportation Plan development

Tommy Myers said, "Next we have the update on the 2035 Long Range Transportation Plan development. On August 4th the public works department, the MPO and SETHRA met with the consultants and received great feedback from the team. The consulting team will be sending the notes from the meetings soon. I thought we'd have them back by now, but I don't think we have seen them."

Greg Thomas said, "No, I haven't seen any yet."

Tommy Myers said, "They should be coming soon. Lindsay will get the notes and get copies out to everyone."

Tommy Myers said, "The next meeting day is October the 6th at 10am and it will also be the second public hearing on the TIP. Do we have any comments from the public? Greg do you have any other comments?"

Greg Thomas said, "Just wanted to further explain the adjustments. TIP adjustment #2010-02 was processed in-house and sent to TDOT. This adjustment revised the ARRA funding for TIP project #2009-001 the pedestrian facilities bucket. TIP adjustment #2010-03 was processed in-house and sent to TDOT. This adjustment revised the ARRA funding for TIP project #2009-002 the "3-R" bucket."

Tommy Myers said, "Any comments from any agencies?"

Jeanne Stevens said, "I would like to make a couple of comments. I know I have met some of you, but for those of you that I haven't met, my name is Jeanne Stevens. I'm TDOT's Director of Planning, I work out of the Nashville headquarters office. I don't get to attend as many MPO meetings as I would like to, and originally I planned to stay here and be here for the day but I also share some exciting news. TDOT would like to invite all of you to be part of Corridor Management Agreements. The main focus is the state highway corridors. We have looked around the state to find examples of communities that have a major transportation improvement coming up and have a strong planning process and a desire to better integrate land use and transportation approaches and policies. I think the fact that your strategic plan is wrapping up and your long range plan has been timed with it has allowed for meshing between the two plans, demonstrates that this community is really recognizing the impacts that development patterns have on our ability to move people around and vice versa. So, with state route 60 programmed for widening in the next couple of years, we thought it would be the perfect opportunity to work with the community to be able to show the rest of the state how this would work. There is not a lot of detail to it yet and this is not something that we have undertaken before, but we see this as a tremendous opportunity. From my standpoint as a transportation person, access management is a big issue that we might tackle. The proposed cross section right now is widening from 4 – 5 lanes and having that center turn lane provides access to any business that may want to put in a driveway. We are not saying that that won't happen, but for safety purposes and to manage the capacity that we are adding to that state highway, it probably would behoove both state and locals to talk about where those access points are going to be and to make sure that when we put them in, in a way that is safe, and so they will accommodate business access without compromising our traffic capacity. That is just one example. We want to bring in utility agencies, school boards, emergency responders, anyone who has an interest in access to the road and traveling on the road. Next month we've invited city officials on September the 15th to a workshop we are going to hold for all of you, and the communities along the state route 109 corridor. We are going to invite both groups to come and listen to speakers from other states where this has worked well and to talk about the kinds of issues that they have tackled. Toward the end of the workshop, the discussion will be opened up to discuss key issues that will be involved with the state route 60 project. The end product will be some kind of agreement that we would enter into and as further issues develop over the years, pages can be added to the agreement. This is a pilot project and we are very pleased that the city is willing to participate. We are very excited about this MPO. I'm very happy to have the opportunity to talk to all of you about this."

Jeanne Stevens said, "Transit is an issue that sometimes comes up particularly as a community sees an increase in the amount of transit service over time. In a corridor, there may be opportunity as part of project development to look at pull outs for buses or special stops at some locations, signal priority for emergency responders and transit. Depending on what you envision for the corridor, there are a lot of opportunities to sign off on things ahead of time. As the private sector makes investments, they have a better sense of what to expect and they can feel more secure about the investments that they are making."

There was discussion about the enhancement projects on 25th Street and Keith Street and incorporating bicycle and pedestrian facilities in corridor plans. There was also discussion about the project limits being from the Georgia line all the way to I-75, and whether

Deborah Fleming said, "I noticed while driving through Chattanooga that the ITS signs have been hung up on I-75."

Ray Evans said, "We are moving dirt and the Depot project is moving forward."

The meeting was adjourned at 10:45am.



Cleveland Urban Area METROPOLITAN PLANNING ORGANIZATION

TOM ROWLAND, CHAIRMAN

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EXECUTIVE BOARD

WEDNESDAY, SEPTEMBER 1st, 11:00 O'CLOCK AM, 2nd FLOOR COUNCIL MEETING ROOM, MUNICIPAL BUILDING, 190 CHURCH STREET NE, CLEVELAND, TN

MINUTES

1. Call to order by MPO Chairman, Tom Rowland and roll call of members

Governor of Tennessee (or representative) – Deborah Fleming present

Director of South East Tennessee Human Resources Agency – Ray Evans present

County Mayor of Bradley County – Sandra Knight proxy for County Mayor Davis

Mayor of Cleveland – Tommy Myers proxy for Mayor Rowland

Vice-Mayor of Cleveland – Brian Beck proxy for Vice-Mayor Johnson

2. Approval of the August 4th, 2010 meeting minutes

Tommy Myers said, "First on the agenda today is the approval of the August 4th, 2010 minutes." Sandra Knight made the motion to approve the minutes as presented. Ray Evans seconded the motion to approve the minutes. Tommy Myers said, "We have a motion and a second. All those in favor, signify by saying "I"."

"I" the Board responded unanimously.

Tommy Myers said, "All those opposed?" None were opposed. Tommy Myers said, "Motion carries."

3. New Business

a. FY08-FY11 Transportation Improvement Program amendment #2010-15

Tommy Myers said, "Next on the agenda is the 08-11 Transportation Improvement Program amendment 2010-15 found on page 5 -7 in your packet. This amendment amends the ARRA funding for the greenway restroom. Brian, would you like to discuss this amendment?"

Brian Beck said, "What we are doing on this project is amending the project cost. The original cost estimate and contract was for \$40,000. We have received bids and the cost of the CEI that exceed the \$40,000. This amendment is increasing the money available for the project."

Tommy Myers said, "This amendment was released for public review and comment on 8/11. We have received no public comments on it. The Board can adopt the amendment today." Deborah Fleming made the motion to adopt the amendment. Brian Beck seconded the motion. Tommy Myers said, "We have a motion and a second. All those in favor, signify by saying "I"."

"I" the Board responded unanimously.

Tommy Myers said, "All those opposed?" None were opposed. Tommy Myers said, "There are none so the motion carries."

b. FY08-FY11 Transportation Improvement Program amendment #2010-16

Tommy Myers introduced the agenda item, "next on the agenda is the amendment #2010-16 to the FY2008-FY2011 TIP. This amendment allows for the ARRA funding for the resurfacing of Freewill Road. This is to transfer the U-STP funds. Brian, do you want to discuss it?"

Brian Beck said, "The proposed changes are amending the bucket to move U-STP funds from the bucket to TIP project #2009-002 for the project cost overruns on the Freewill project."

Tommy Myers said, "The Board today can adopt this amendment." Deborah Fleming made the motion to adopt the amendment. Ray Evans seconded the motion. Tommy Myers said, "We have a motion and a second. Is there any other discussion on this?"

Greg Thomas said, "The resolution is adopting both of these amendments along with two adjustments that were processed in-house. The resolution is at the back of your packet."

Tommy Myers said, "All those in favor of the motion, signify by saying "I"."

"I" the Board responded unanimously.

Tommy Myers said, "All those opposed?" None were opposed. Tommy Myers said, "There are none so the motion carries."

4. Old Business

a. Review Transportation Project Advancement Report

Tommy Myers introduced the agenda item, "Under the old business is the review of the Transportation Project Advancement Report. Greg, would you like to discuss this item?"

Greg Thomas said, "There is a report included in your packet that is being used to help us keep track of the projects that are in our TIP. It also includes some projects that are not in the TIP. Down at the bottom are the two Local Interstate Connector projects that we are keeping you updated on. The LIC south was approved for the design and environmental review phase is underway, and the LIC north was just entered into contract on last week."

Tommy Myers said, "Any questions of Greg on this item?" There was none.

5. Update on 2035 Long Range Transportation Plan development

Tommy Myers said, "Next on the agenda is the update on the 2035 Long Range Transportation Plan development. On August 4th the public works department, the MPO and SETHRA met with the consultant team and received feedback from them that everything went well. We should be getting notes from them soon. Next I would like to remind everyone that the next meeting will be Wednesday, October 6, 2010 at 11am and it will also be the 2nd Public Hearing for the TIP. Are there any public comments today? Greg, do you have any other MPO Coordinator comments?"

Greg said, "The LRTP draft is on scheduled to be submitted to TDOT in December. Lindsay continues to have weekly meetings with Parsons Brinckerhoff for the project. The consultants are taking data developed during the Strategic Planning process and using

it in the traffic demand model. I did want to mention that I have had a conversation about Mouse Creek Road TPR and that project is underway and the consultants should schedule a meeting with us shortly. They have been waiting on data from Parsons Brinckerhoff and the travel demand model to be able to move forward with the TPR. They will be looking at widening the existing road and also look at alternative roads and spot safety improvements. We will have a lot more information on that project in the TPR and we are looking forward to getting that report."

Tommy Myers said, "Okay, thanks Greg. Do we have any other comments today?"

Jeanne Stevens said, "Mr. Chairman, I'm Jeanne Stevens with TDOT Planning Division. I would like to mention that there is a meeting tomorrow with local officials to discuss a new project that TDOT wants to undertake with Cleveland and Bradley County. The meeting is discussing future corridor management on state route 60. This would be a great time to discuss future improvements and could cover issues such as access management, utility policies, bicycle and pedestrian facilities and a whole list of other issues. There will also be a workshop on September 15th for you, and one other corridor in the state in Wilson and Sumner counties where we will be bringing in speakers from other states who have successfully worked on these corridor management agreements. So this is fluid project and we are very excited to work with you on it."

Tommy Myers said, "Thank you. We are looking forward to the meetings. Are there any other comments? If there are no other comments, this meeting is adjourned."

Meeting adjourned at 11:20am