

**Minutes
Wrecker Board
Special Called Meeting
July 25, 2007**

The meeting was held at 4:30 p.m. at 190 Church Street N.W. Cleveland, TN. in the City Council meeting room (2nd floor) of the Cleveland Municipal Building.

Board Members in attendance were: Board Members; Denis Collins, Sue Cross, Ron Woodman and Wendell Davis, Vice Chairman and James Dearth, Chairman.

Others in attendance were: Brian Calfee, (Presswood Wrecker Service) Ron Wilkerson, Fleet Manager; Beverley Lindsey, Executive Secretary; Lynn & June Wagner (Wagner Wrecker Service); Janice Casteel, City Manager; Mike Keith, City Clerk; Chief Wes Snyder; Honna Rogers, Intern; Scott Lawson, (Lawson Wrecker Service); and Charles Shook (18th Street Towing).

James Dearth, Chairman opened the meeting. Approval of minutes for January 10, 2007, April 10, 2007 and May 11, 2007. Do I hear a motion?

Wendell Davis: Motion to approve them all.

Ron Woodman: Second.

James Dearth: All in favor, say aye. (Aye) Motion carries.

James Dearth: New business: Discussion of new wrecker board meeting times.

Janice Casteel: are they generally needing to meet every month, Bev?

Beverley Lindsey: It seems like they have been meeting once a month or once every two months.

Ron Wilkerson: I think once every two months or once every quarter would be fine. I explained that the meetings that we have are called meetings and they can't voice their opinion. That's what we are fixing to go over cause nothing got done.

James Dearth: Once a quarter would be fine with us.

Janice Casteel: I am not familiar with a public meeting or our committees where those present and are concerned are not allowed to voice their concerns that they have. But I would definitely go through your agenda first then limit their discussion, you know you have 2 minutes or if you have something new to add you have 2 minutes or whatever time you set up because if our public can't speak then we are in the wrong country. But I

do understand the problem if you can't get through your agenda items, you need to handle the agenda items first and then we have 15 minutes here for any other discussion.

James Dearth: The problem that I have is when we have a motion on the table and we go to take a vote, then they want to speak. My feelings are before that motion, give them time to speak and hear their side of it then let the board members discuss it, vote on it, after they have had time to talk and then it's over with.

Janice Casteel: You can limit the time of discussion. I know that City Council has done that before. Because sometimes they start rambling and you are hearing the same thing over and over from several different people.

You can just say any others present that feel the same way, raise your hand.

James Dearth: I think it would be a good idea to have the wrecker owners if they could get together before the meeting and have a spokesman that can speak on behalf of all the wrecker companies.

Janice Casteel: Right, I agree.

James Dearth: That way you don't have six people doing the same thing.

Wendell Davis: I get them all the time.

James Dearth: Any further discussion?

Janice Casteel: If you feel quarterly works for you. If you have a company has wrecked a wrecker and they have to get a new one. You are going to meet so they can get that one in service, right?

Ron Wilkerson: Right.

James Dearth: Do I have a motion to have quarterly meeting and to have special called for others?

Wendell Davis: I make that motion.

Ron Woodman: Second.

James Dearth: Reference to the board meeting time. The only time I would ask for is a Monday or Wednesday because of my schedule.

Janice Casteel: City Council meets 2nd and 4th Monday. The 1st and 3rd are open.

James Dearth: Wednesday.

Janice Casteel: I don't know of anything on Wednesday.

James Dearth: How about the 3rd Wednesday. I make a motion for the 3rd Wednesday at 4:30 p.m. Do I hear a second?

Wendell Davis: Second.

James Dearth: All in favor, say aye. (Aye). Motion carries. Wendell Davis: Somebody is going to call and remind us, aren't they?

Beverley Lindsey: Yes, sir.

James Dearth: In reference to the meeting times, the only thing that I would ask is would it be possible to get the meeting times on the city's website.

Janice Casteel: We can also post the agenda.

James Dearth: The 2nd item on the agenda is the purchase of Presswood's Wrecker Service.

Ron Wilkerson: Brian Calfee has been running this for the last 8 months. The trucks were just inspected in January. If feel we need to waive all charges and catch him in January.

James Dearth: Do I hear a motion to approve and waive all charges?

Wendell Davis: I make a motion to go ahead with it.

Ron Wilkerson: Second.

James Dearth: All in favor, say aye. (Aye). Motion carries. Next on the agenda is a wrecker for Coe's Wrecker Service. Do I hear a motion to approve and waive all charges?

Wendell Davis: Al ready to go huh? I make that motion.

Ron Woodman: Second.

James Dearth: All in favor, say aye (Aye). Motion carries. Next on the agenda is the classification of wreckers.

Ron Wilkerson: I have a little research on this. There is some training available on types of tow trucks and what type of vehicle they should be pulling. If the board would approve it, I would purchase the training video and place cards thru Fleet. If the tow truck is smaller that what is being pulled then it is not the right class wrecker. This would help educate the officers and myself. I need training on this too.

Wes Snyder: Officers can describe the vehicle to 911. For the most part of the officers don't know the difference in A&B class wreckers. If you have a video, we can give that a shot. We can do the in house training.

Ron Wilkerson: The package is \$50. I believe that would be \$50 well spent.

Wendell Davis: It wouldn't hurt for us to look at it.

Ron Wilkerson: That's true too. We have a machine and everything to watch it on.

James Dearth: Is this financially feasible to purchase this?

Janice Casteel: Absolutely.

James Dearth: Do I hear a motion to accept the recommendation of the inspector?

Ron Woodman: Motion.

Wendell Davis: Second.

James Dearth: All in favor, say aye. (Aye). Motion carries.

Lynn Wagner: If you need any money to fund this, I will be more than happy to help out.

Janice Casteel: We can cover this one but if we have a larger purchase we will let you know.

James Dearth: Next item on the agenda is tow slips.

Ron Woodman: What we have come up with is a revised THP form.

Wes Snyder: We have pretty much taken what the state uses and changed a few things to match our jurisdiction. I don't believe it will be a problem to have that printed.

Janice Casteel: It will be multipart form.

Wes Snyder: Yes.

James Dearth:

Wes Snyder: If the officer initiates the tow based on the arrest if the owner is not there, we expect him (the officer) to sign the tow slip. Occasionally we have someone who is standing there beside the office and says I need a wrecker but I don't know who to call. We inform them that we have this on call list and we call on behalf of the owner and that point and time we expect the owner to sign the tow slip. It's merely that we make the call on behalf of the owner. Third scenario if there is a vehicle is on a piece of property and

the owner of the property calls and says I want this vehicle removed. Once they get there, the business arrangement is between you and the wrecker service.

James Dearth: Did that clear up any questions about tow slips.

Lynn Wagner: It cleared it up some. When the owner or driver is gone, we need the officer to sign our tow slip if they don't then we are stuck with the decision of leaving the vehicle in the road or tow it. On a lot of accidents we don't get tow slips.

Wes Snyder: If you do not have anyone there but the officer, then the officer is expected to sign it. If you get a refusal, let us know. Get the officer's name, date, time, inventory of the vehicle and let me know about it.

Lynn Wagner: I have one more comment. We need the name of the owner of the vehicle, not the operator.

Ron Wilkerson: The way I understand it is that it is your responsibility to run the VIN to find out the owner.

Wes Snyder: On this form you will have a space for the driver's name and the registered owner of the vehicle.

Ron Wilkerson: Great.

James Dearth: Any other discussion? Do I have a motion to use the new tow slips and approve to implement as recommended?

Wendell Davis: I make a motion.

Ron Woodman: Second.

James Dearth: All in favor, say aye. (Aye). Motion carries.

Brian Calfee: Operator certification tests needed.

Group discussion: Some are hiring unqualified people.

James Dearth: Do I hear a motion to adjourn.

Wendell Davis: I make a motion to adjourn the meeting.

Ron Woodman: Second.

James Dearth: All in favor, say aye. (Aye). Motion carries.